



Dear Friends in Christ:

The 2008 New England Synod Assembly will be held from **Thursday, June 5, – Saturday, June 7**, at the **DCU Center, 50 Foster Street** in downtown Worcester, MA. The Assembly will convene promptly at 1:00 p.m. in the Ballroom on Level 3.



Registration will be from 11:00 a.m. to 1:30 p.m. in the Level 3 lobby of the DCU Center. After 1:30 p.m., registration will be moved to the Assembly Office in room A on Level 3 (next to the Assembly Hall Meeting area). An Orientation for new attenders will be held from 12:15 to 12:45 p.m. in DCU Center in the Ballroom on Level 3.

Congregations are entitled to two voting lay Assembly members. It is expected, but not required, that *one voter is female and one male*. It is the responsibility of each congregation to cover the travel, lodging and dining costs of its voting members (lay and clergy).



The Assembly Fee includes the Friday night buffet and all workshops, but does not cover housing or other meals. Additional Friday buffet tickets may be ordered at a cost of \$25 each.

The Assembly fee is \$190.00 BUT if sent and postmarked by **May 7th** the “early-bird” price is ***\$175.00***. This fee is sent to the New England Synod. There will be no refunds after May 23, 2008. If your congregation needs assistance, please contact the Synod Office by May 7th as there is limited funding available. (office@nesynod.org or call 508-791-1530)

HOTEL ACCOMMODATIONS are made directly with the Crowne Plaza by **May 14th**. However the hotel fills before that date so act soon. The **enclosed form from the hotel** gives you complete information. The cost of a room is **\$ 97.00** per day (plus a 12.45% occupancy tax) whether you have 1, 2, 3 or 4 people in a room. **We urge you to use the Crowne Plaza Hotel**. The contractual arrangement we have with the hotel makes it possible to reduce the cost of the Assembly. The Crowne Plaza is 2 blocks from the DCU Center and a short walk from the Friday Night Assembly Eucharist at Trinity Lutheran Church. Staying there will definitely enhance your Assembly experience.



You must make your own arrangements for a roommate. Arrangements for roommates might best be worked out on a Conference level. **Send ONE form per room** whether it is a double or single. If you send in multiple forms the hotel may reserve multiple rooms. The number for the **Crowne Plaza Hotel is (508) 791-1600**

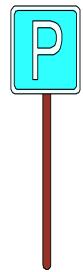
Please note that rooms are not guaranteed to be available until 4 pm of your check-in day. Your luggage can be safely stored near the hotel desk – please be understanding.



Extra nights if needed:

Some hotel rooms are being held for **Wednesday and Saturday** nights at the Assembly rate.

Parking is available at the Crowne Plaza for \$5.00 per night for Hotel guests. Valet parking is \$8.00 per day. There are many other parking locations for commuters near the DCU Center charging similar rates. Restaurants are located in the Crowne Plaza Hotel and within walking distance of the DCU Center.



Special Needs Parking is also available at the Crowne Plaza in the parking area in front of the entrance to the parking garage across from the Hotel front entrance.

In order to be environmentally responsible and to take advantage of the wonderful new resource “Evangelical Lutheran Worship,” **all Voting Members are asked to bring a copy of the ELW with you to the Assembly.** Liturgies and hymns will be selected from ELW and will not be printed elsewhere. Additional copies of ELW will be available for purchase at the Augsburg-Fortress Assembly Store.

Please make **checks payable to** —————→ **NEW ENGLAND SYNOD/ ELCA**
and return to the lock box address: **PO Box 13, Worcester, MA 01614-0013**

If you have any questions please call me at one of the numbers listed below. Please note that babysitting is not provided.

Yours in Christ,
The Rev. Edward W. Voosen

The Rev. Edward W. Voosen, Secretary, New England Synod/ E.L.C.A.
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