

Hammonasset Youth Weekend Camp Out
September 8, 9, & 10, 2006
Registration Information

Registration Deadline

Registrations are accepted on a first come, first served basis. The park has a maximum attendance of 900 for the group camping area and therefore, we must limit our registrations accordingly. Registrations must be postmarked by **July 15, 2006**. Registrations postmarked after July 15 may be accepted if capacity allows; however, **admittance is not guaranteed**. Any group whose registration is received after July 15 may not receive T-shirts due to deadlines for getting the shirts printed.

Who Needs to be Registered?

Any person who attends the Hammonasset event and camps in the group camping area of the park must be registered. This includes all youth and advisors. It also includes any other persons who accompany the youth group such as younger siblings, family members, adult helpers, drivers, etc.

Who Should Participate?

The planning committee has structured a weekend program intended for **high school youth** in grades 9 – 12. Due to the limited amount of space in the group camp area, we ask that only your 9th to 12th grade youth and their advisors attend. We have had to turn groups away in the past due to underage registrants; therefore, note that registrations for youth not in high school may be returned.

Keep in mind that **every person**, regardless of age, is considered in the campground occupancy totals, and therefore must be fully registered. Registration includes completing **all** registration forms and paying the \$35 per person fee.

Since the event is geared for teens, we recommend one adult for every 5 youth. We recognize that some groups may need more adults for transportation purposes. In those cases, there should be no fewer than 3 youth per adult. The only exception should be very small groups who need to have two advisors (e.g., male and female). Please keep these ratios in mind when identifying those who will be attending.

Youth and Adult/Advisor Registration and Medical Forms

In order to attend, each person (including adult advisors) must complete and submit one of the event registration forms. There are separate registration forms for youth and adults. We ask that all people attending as youth (i.e., in high school) complete the youth registration form, even if above the age of 17. If attendees are under the age of 18, parental permission and appropriate signatures are required.

All adults (out of high school and over 18) must complete the “Adult Youth Leader Agreement”.

Although on-line registration is not yet available, all registration forms and informational materials can be found on the NE Synod website, www.nesynod.org.

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Registration List

We are required to provide the Park with a list of everyone at the event and what sites they are assigned to. In order to do this, we enter all registration information into a database that can be queried and reports can be generated. For obvious reasons, we need to have this information as early in the registration process as possible, thus minimizing the amount of data entry to be done at the event.

We have provided a Master Registration List that we ask you to complete as soon as possible. This list includes the names and addresses of those who will be attending the event. This needs to be completed to the best of your ability as soon as possible, preferably when you submit the registration.

We understand that there are situations which prevent you from obtaining signed Registration/Medical forms by the July 15th deadline. By completing this Master List, we will be able to process the names and other vital information prior to the event.

Registration Confirmation

Shortly after your registration is processed, you should receive your Getting Ready Booklet. This will serve as confirmation of your registration. The inside cover will summarize the number of youth and adults registered and will indicate what information is still owed to complete your registration.

Please provide an e-mail address for the contact person in case we need to send additional information.

Registration Changes

In the event that you need to change the list of people attending with your group, we need to know as soon as possible, preferably prior to September 1st. Substitutions and cancellations should be no problem. Please note; however, that refunds will not be issued for cancellations. Additions will be allowed based on availability at the time the request for addition is made.

Please contact Jen Leighton (978-897-5938 or e-mail: jleighton37@wmconnect.com) and/or Lynne Matteson (lmatteson@fando.com) regarding any changes to your registration.

Networking Opportunity

If you desire, the Hammonasset Planning Committee will pair your group with another church group to plan a potluck Saturday evening meal together. The committee does this to promote fellowship and mixing of youth from different churches. If you wish to participate in this activity, please check the appropriate box in the "Networking Opportunity" section of the T-shirt Order Form.

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IMPORTANT!! - Sending in the Forms

The following items must be sent in as part of your registration package:

- Completed "Church Registration Form."
- Registration fees. (\$35 per person, payable to: New England Synod, ELCA)
- Completed "T-shirt Order Form" with the number needed in each size marked.

All registration materials should be sent to:

Hammonasset Registration
New England Synod, ELCA
P.O. Box 13
Worcester, MA 01614-0013

NOTES:

- A completed (both sides) "Participant/Advisor Registration and Medical Form" is required for each and every person attending, adults and youth, whether they attend for the whole weekend or just a day.
- Every adult attending the event is required to sign the "Adult Youth Leader Agreement".
- These forms should be submitted as soon as possible.

You should make and keep copies of ALL forms and bring them with you to the event. Your responsibilities as advisors include having access to medical insurance information for all youth under your care.